Dear Friends,

The **XRCVC - Viviana Extension, Thane** on popular demand is happy to announce **online workshop on the theme, 'Excel, Tricks of Trade!'.** This Workshop is supported by the **Great Eastern CSR Foundation.**

Microsoft Excel is a powerful application that stores a wide range of data in tabular format, making it easy to access and navigate. It organizes calculations and generates different types of reports in one click. In this process, the function and formulae play a dynamic role.

Excel is a very popular spreadsheet program used in educational institutions, offices, or homes all over the world. It is a product of Microsoft Corporation.

In this workshop, the basic techniques of using such frequently used functions and formulae will be considered practically with the help of Open source screen reader NVDA.

Eligibility: Participants should have good knowledge of NVDA and Excel.

Limited seats are available for the session.

Those interested should kindly register by using the link appended below.

https://forms.gle/R2ZmgVegNStxMBNW9

Resource Persons: Vikas Dabholkar and Aniket Gupta

Criteria: Persons with print disabilities such as blind and low vision. Participant should be a screen reader user.

Date: 23rd January 2021, (Saturday).

Time: 4.30 pm to 5.30 pm.

Venue: Online Session (Zoom conferencing platform)

The registration link will close at 6.00 pm. On Thursday 21st January 2021.

Important Note:

1. Instructions to login will be sent by email on 22nd January 2021, Friday to the registered participants only.

2. After clicking the above given link, fill the form. Please do not click on Request Edit Access button. If you click on it the form will not get submitted. Once the form is filled then click on Submit button only.

3. Participants are requested to use their personal earphones/headphones during the session.

4. After successful form submission, you will receive acknowledgement email from google.

Thanks,

Vikas Dabholkar,

Computer Instructor - Technical Consultant,

XRCVC - Viviana Extension, Viviana Mall, Thane